District 33   
“Your LL Name”

Little League



“Where Safety comes First”

2023 Safety Plan

League ID #: \_\_\_\_\_\_\_\_\_

Safety Officer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_ Little League

Safety Program

Safety Mission Statement

\_\_\_\_\_\_\_\_ Little League is a non-profit organization run by volunteers whose mission is to provide an opportunity for our community’s children to learn the game of baseball in a safe and friendly environment.

**2023 Board of Directors**

**Requirement 1:**

**Title Name E-Mail Phone Number**

President

Vice President

Secretary

Treasurer

Safety Officer

Information Officer

Player Agent

Umpire in Chief

Coaches Coordinator

Board Member

Board Member

**Distribution of Safety Manual**

# Requirement 2:

An electronic copy of this safety plan will be distributed as follows: Posted prominently on the league website. Links will be made to emails of the following league participants: Board Members, Managers and Coaches and Facility Managers. A digital copy will be emailed to the CA District 33 Safety Officer.

A printed copy will be available in the Snack Bar, at Score Booths/tables and in Equipment sheds.

**A printed copy will accompany all teams participating in CA District 33 sponsored tournaments.**

**EMERGENCY PHONE NUMBERS**

**Requirement 3:**  
Police Emergencies 911

Non-threat Emergency 311

Fire 911

Non-Emergency

Ambulance Dispatch ADD PHONE NUMBERS

Clark County Health District

Animal Control

Park Marshal

**District Administrator and CA D-33 Website:** http://www.cadistrict33.org

Clay Berry, District 33 Administrator (619)-787-7593 [llcad33@yahoo.com](mailto:llcad33@yahoo.com)

Stephen Seefeldt, District Safety Officer (619)-913-0901 seefeldtmtll@gmail.com

**Little League Support Numbers**909-887-6444Fax: 909-887-6135

Western Region Little League

6707 Little League Drive

San Bernardino, California 92407

Phone: 909-887-6444 Fax: 909-887-6135-887-61356707 Little League Drive

**LL International Office** . . . . . . . . . . . . . . . . . . (570) 326-1921

FAX - LL International Office . . . . . . . . . . . . . (570) 322-2376 or (570) 326-1074

Mailing address: P.O. Box 3485 Williamsport, PA 17701

**NEIGHBORING HOSPITALS**

**Add hospitals and quick cares for your area**   
NAME: University Hospital

ADDRESS: 123 Main St. City, State  
PHONE NUMBER: (555) 555-5555

**YOUR LEAGUE LITTLE LEAGUE**

**Declaration by the Manager of YOUR LEAGUE LITTLE LEAGUE**

**I have reviewed this League Safety Plan and am aware of its contents and my responsibilities as a manager. I will also:**

1. Make sure my coaches have accessed and reviewed this Safety Plan via the League website in order to promote safety awareness.
2. Make sure my coaches and I have met league requirements for Player Development and Emergency Management/Safety Clinics as described in this League Safety Plan.
3. I understand my coaches and I must sign in at all clinics we attend to ensure credit for clinic attendance on the CA District 33 Clinic Attendance List.
4. I am aware that coaches and managers who do not meet clinic attendance requirements as stated in the League Safety Plan are not eligible to participate in any CA District 33 sponsored tournaments during or at the end of the season.
5. I will ensure a First Aid Kit is at **every game and practice**, even if I am not attending.
6. I will ensure that I know where Emergency Medical Services (EMS) will access the playing fields and practice areas and the procedure for meeting and directing them.
7. I will verify that I have completed Medical Releases for all players on my team no later than the third practice at the beginning of the season.
8. I will review all Medical Releases so that I understand any medical issues and necessary treatments.
9. I will ensure that all players who have need for asthma inhalers, Epi-Pens or other necessary medications have **Non-expired medications/devices with them and that I know where these are located in the player’s equipment bag.**
10. I am aware of my responsibility to inform the league of any injuries that occur to players, coaches or myself in the course of Little League activities.
11. I am aware of my responsibility to check the fields and practice areas for any hazards before games or practices.
12. I have the names and phone numbers of the League President, Vice President, Coach Coordinator and Safety Officer entered into my cell phone.

## Team: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Division: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Manager signature Date

**League Copy- Retained for reference. Coaches’ copy in Coaches section of this Safety Plan**

**COACHES' CODE OF ETHICS PLEDGE**

**I will place the emotional and physical well-being of my players ahead of a personal desire to win.**

**I will treat each player as an individual, remembering the large range of emotional and physical development for the same age group.**

**I will do my best to provide a safe playing situation for my players.**

**I will promise to review and practice the basic first aid principles needed to treat injuries of my players.**

**I will do my best to organize practices that are fun and challenging for all my players.**

**I will lead by example in demonstrating fair play and sportsmanship to all my players.**

**I will provide a sports environment for my team that is free of drugs, tobacco, and alcohol, and I will refrain from their use at all youth sports events.**

**I will be knowledgeable in the rules of each sport that I coach, and I will teach these rules to my players.**

**I will use those coaching techniques appropriate for each of the skills that I teach.**

**I will remember that I am a youth sports coach, and that the game is for children rather than adults.**

## Team: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Division: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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# Manager Date

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# Coach Date

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# Coach Date

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# Coach Date

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**League Copy- Retained for reference. Coaches copy in Coaches section of this Safety Plan**

**Requirement 3: COVID-19 Guidelines *NEW FOR 2021***

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**Background Checks**

**Requirement 4:**

Little League International has established criteria for each chartered league’s performance of an investigation into the background of all individuals who volunteer in any capacity. Each volunteer will be required to complete a volunteer application from and provide a copy of their government issued photo identification. The minimum requirement for these background investigations is verification that volunteers are not registered sex offenders. To provide additional protection to the children we will submit a list of all volunteers to JDP. A background investigation that will list any convictions nationwide will be completed. Upon clearance of individual background investigations all volunteers will be notified by The Board of Directors.

**VOLUNTEER APPLICATION AND BACKGROUND CHECKS**

Each Adult Volunteer for YOUR LEAGUE LITTLE LEAGUE will be sent an email link to fill out a **Volunteer Application** online. This includes, but is not limited to, coaches, managers, board members, umpires and members of the auxiliary or anyone who provides regular service to the league and/or has repetitive access to or contact with players or teams. Each applicant must present a government-issued identification card for ID verification in support of the application. **Anyone failing to complete an online Volunteer Application annually will not be able to serve as a volunteer league member or provide ongoing service to YOUR LEAGUE LITTLE LEAGUE. If an individual prefers, a current year LL Volunteer form can be completed and the league will initiate the background check. Government issued Picture ID and SS number required.**

Little League® International and YOUR LEAGUE LITTLE LEAGUE both share a commitment to the safety of its players, families, and volunteers, both on and off the field. YOUR LEAGUE LITTLE LEAGUE will conduct the national criminal & sex offender background check through [J.D. Palatine (JDP)](https://www.jdp.com/littleleague/).

The league board member conducting the background checks will send a link (QuickappJDP) to potential volunteers so they can complete the Little League Volunteer Application online. To do this the league board member enters the volunteer’s information: name and email address on the JDP website under “Quick App.” Upon receipt of the online link, the potential league volunteer will complete his or her own volunteer application, including entering the social security number, which is secure on the website. The online Little League Volunteer Application is linked with the background check, which can be viewed on the league’s JDP Portal by designated board members. YOUR LEAGUE LITTLE LEAGUE will verify the volunteer’s application with a government-issued photo ID and retain a record that this ID has been verified for the current year. In the event concerns regarding a potential volunteer surface, a committee of three board members will review the information and make a determination as to the appropriateness of the individual volunteering in their role for the league. If the committee determines the individual should not serve, they will inform the board of the committee’s decision while acting with discretion, out of consideration of embarrassment to the individual unless it is determined that the need for the entire board of directors to know the reason for declining service overrides this concern.

**VOLUNTEER CODE OF CONDUCT**

Volunteers working on behalf of YOUR LEAGUE LITTLE LEAGUE, having submitted to a background check and having been accepted as a volunteer by the league Board of Directors, shall be aware of the following responsibilities:

1. To interact with other league volunteers and players in a positive manner, setting an example for all participants in the league;
2. To fulfill your role within the league in a way that facilitates cooperation with other volunteers and is supportive of them in fulfilling their role;
3. To complete in a timely manner any required training for your position, for example, fundamentals and first aid/safety clinics, concussions awareness, child abuse awareness…
4. To accept direction from volunteers who are in a leadership role;
5. In the event of differences of opinion, to take appropriate steps to address concerns with the intent to reach an amicable resolution;
6. When acting as a Scorekeeper, Umpire, or in some other official capacity, to conduct yourself in a manner that is impartial and above reproach so as to not create the appearance of favoritism.



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**League Training Dates and Times**

**Requirement 5:** **Date Location Time**

**Coach Fundamental Training:** LEAGUE FILLS IN THIS INFORAMATION

***DO NOT PUT TBA! YOU MUST PUT THE DATE/LOCATION***

**Requirement 6: Date Location Time  
Safety Manual & First-Aid Training:** LEAGUE FILLS IN THIS INFORAMATION  
***Requirement 2:*** *Each team will receive a paper copy of this safety manual. Managers and or Team Safety Officers should have a copy of the safety manual at all league functions.*

**FOR MANAGERS AND COACHES**

**This Safety Plan is to be kept by all managers in their equipment bag.**

Responsibility for implementing safety procedures/practices belongs to all adult members of

YOUR LEAGUE LITTLE LEAGUE.

**MANDATORY CLINICS**

**League will maintain a record of clinic participation and a list of all managers and coaches (to verify clinic attendance). The CA District 33 Clinic Attendance List may be used for reference- linked to cadistrict33.org** **website.**

**One manager/coach from each team must attend the two required clinics annually. All other coaches/managers must have attended both required clinics within the last two years- 2019, 2020 or 2021 to be eligible for TOC and other CA District 33 sponsored tournaments.**

1) **Manager/Coach Fundamentals Clinic** (required for all new coaches and every three years for continuing coaches/managers). At minimum, one Manager or Coach from a team must attend a D-33 sponsored or D-33 approved fundamentals clinic during 2021 and all other Managers and Coaches within the past two years as reflected on CA District 33’s Clinic Attendance record on the

cadistrict33.org website- 2020, 2021 or 2022. Manager/Coach Clinic dates in 2023: 1/23/23. **Qualified** **League in-house clinics:** a minimum 2 weeks advance notice to CA District 33 Safety Officer: include info on qualifications of person(s) presenting, date, time and location and submitting post-clinic a dated sign-in form (such as is available on the cadistrict33.org website).

2) **Emergency Management/Safety Clinic**- District sponsored or district approved- Same requirements as for Manager/Coach Clinics-At minimum, **one Manager/Coach attends in 2021** **and** **all other coaches on the team must be on District 33’s Clinic Attendance record as attending within the past two years- 2020, 2021 or 2022**. Emergency Management/Safety Clinic dates in 2022: 1/23/22. **Qualified** **League in-house clinics:** a minimum 2 weeks advance notice to CA District 33 Safety Officer: include info on qualifications of person(s) presenting, date, time and location and submitting post-clinic a dated sign-in form (such as is available on the cadistrict33.org website). Safety Clinic Participant Handouts, and Presenter Notes are available on the cadistrict33.org website.

**Concussion Certification**

Also see CDC Concussion Youth Sports- All coaches, managers, umpires and league officials must complete the online concussion awareness course through “**Heads Up, Concussion in Youth Sports”** and have proof of attendance- paper certificate or copy of certificate of completion on a mobile device (state law).

**Sudden Cardiac Arrest Certification**

Also, as per CA State law, AB379 (2019) Coaches and League Officials must be trained in Sudden Cardiac Awareness signs and symptoms and treatment protocols.

Training is available through the **Sudden Cardiac Arrest Course** available for free via the National Federation of High Schools (NFHS), which includes a printable certificate of completion.

**Child Abuse Awareness Certification**

Additionally, as per federal law, all coaches and managers must complete and be able to show a certificate of training in **child abuse awareness**- “Abuse Awareness for Adults through USA Baseball/SafeSport (direct link on the LittleLeague.org website. This certificate can be kept digitally on a cell phone or mobile device or printed for presentation

**Parents: League Participation**

1. Parents will be given a copy of the **District 33 Parent Code of Conduct** to read and sign (see included form).

2. A **member of the league board of directors will be present** at every scheduled game, which will be designated as the **Officer on Duty.**

3. The Officer on Duty will be responsible for enforcing proper parent conduct before, during and after games.

4. Offending parents will be removed from the premises if the improper behavior continues.

5. A report will be filed with the board of directors if a parent is asked to leave the premises so that further action can be considered.

**Umpire Duties and Responsibilities**

**Before the Game**

1. **Check the field for unsafe conditions by walking it.**

2. Check the equipment in each dugout.

Make sure helmets have foam inserts and the helmets meet Little League specifications and bear the NOCSAE Label. Inspect helmets for cracks and damage to padding.

Check bats for damage (i.e. cracks, dents, flat spots, loose tape, etc.)

Equipment that does not meet specifications must be removed from the game.

3. Make sure all catchers are wearing at least a catcher’s helmet while warming up pitchers.

4. Check players for jewelry.

5. Check for Medical Releases for each team.

**During The Game**

Govern the game as mandated by Little League Rules.

No Spectators are allowed on the field at any time during the game.

Ensure catchers are wearing all the proper equipment (including a cup). Have the player tap the

cup.

Monitor the field for safety hazards and/or obstructions.

Ensure that players and spectators keep fingers and body parts out of the fence.

Act as sole judge as to when to sustain or continue play due to weather conditions or visibility conditions (i.e. darkness).

**After the Game**

Report any unsafe situations to the League Official on Duty and the League Safety Officer by telephone, email or text.

Write up any incidents of player/coach/manager misconduct that would warrant discipline by the League Board of Directors. Send this information to the League President and V.P.

**Field Inspections and Storage Procedures**

**Requirement 7:**

**BERORE THE SEASON STARTS**

* Familiarize yourself with the safety materials.
* Appoint a Safety Parent for your team. They need to be at all the games and have a cellular phone. It can be an Assistant Coach.

**PRIOR TO EACH GAME**

* Complete a field safety checklist. Report any problems to your commissioner. Or to the League Safety Officer.
* Check the team equipment for any problems. Report any equipment problems to the Equipment Manager.
* Check the contents in your team’s first aid kit. Contact the League Safety Officer for any items that need to be replaced.

**STORAGE SHED**

The following applies to the entire storage shed used by the League and applies to anyone who has been issued a key to use those sheds.

* All individuals are aware of their responsibility for the orderly and safe storage of rakes, shovels, and bases.
* Before you use any equipment located in the shed (lights, scoreboards, etc.) please read the written operating procedures for that equipment.
* All chemicals or organic materials stored in the sheds shall be properly marked and labeled as to its contents.
* Any witnessed “loose” chemicals or organic materials within these sheds should be cleaned up and disposed of as soon as possible to prevent accidental poisoning.

**PRE-GAME FIELD INSPECTION CHECK LIST**

**MANAGERS NAME:**

**FIELD:**

**DATE: Time:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Field Condition** | **Yes** | **No** | **Catchers Equipment** | **Yes** | **No** |
| Backstop Intact |  |  | Hockey Catchers Helmet |  |  |
| Home Plate Intact |  |  | Dangling Throat Guard |  |  |
| Bases Secure |  |  | Helmets |  |  |
| Pitcher’s Mound Safe |  |  | Catcher’s Mitt |  |  |
| Batter Box Lined/Level |  |  | Chest Protector |  |  |
| Infield Fence Repair |  |  | Shin guards |  |  |
| Outfield Fence Repair |  |  | **Dugouts** | **Yes** | **No** |
| Foul Lines Marked |  |  | Fencing Needs Repair |  |  |
| Infield Need Repairs |  |  | Bench Needs Repair |  |  |
| Outfield Need Repairs |  |  | Trash Cans |  |  |
| Warning Track |  |  | Clean Up Is Needed |  |  |
| Coaches’ boxes Lined |  |  |  |  |  |
| Free Of Foreign Objects |  |  | **Spectator Area** | **Yes** | **No** |
| Grass Surface Even |  |  | Bleachers Need Repair |  |  |
|  |  |  | Protective Screens Ok |  |  |
| **Player Equipment** | **Yes** | **No** | Bleachers Clean |  |  |
| Batting Helmets |  |  | Parking Area Safe |  |  |
| Jewelry Removed |  |  | **Safety Equipment** | **Yes** | **No** |
| Shoes/Bats Inspected |  |  | First-aid Kit Each Team |  |  |
| Face Mask (Minor/Mjrs) |  |  | Medical Release Forms |  |  |
| Proper Cleats |  |  | Ice Pack/Ice |  |  |
| Athletic Cups (boys) |  |  | Safety Manual |  |  |
| Full Uniform |  |  | Injury Report Forms |  |  |
| Bats Meet Standards |  |  | Drinking Water |  |  |

**REPORT ANY PROBLEMS TO YOUR COMMISSINER OR SAFETY OFFICER.**

**Turn this form into the concession stand or to your division Rep.**

**Requirement 8:**Annual Little League Facility Survey will be submitted in the Data Center.

**Concession Stand Guidelines**

**Requirement 9:**

**Every worker must be instructed on these guidelines before they can work.**

**Wash your hands regularly:**

* Use soap and warm water.
* Rub your hands vigorously as you wash them.
* Wash all surfaces including the backs of hands wrists, between fingers and under fingernails.
* Rinse hands well.
* Dry hands well.
* Dry hands with paper towels.
* Turn off water using paper towel, instead of your bare hands.

**Wash your hands in this fashion before you begin work and especially after performing any of these activities:**

* After touching bare human body parts other than clean hands and clean exposed portions of arms.
* After using restrooms.
* After caring for or handling animals.
* After coughing, sneezing, using a handkerchief or disposable tissue.
* After touching soiled surfaces.
* After drinking, using tobacco, or eating.
* During food preparation.
* When switching from raw to ready to eat foods.
* After engaging in activities that contaminate hands.

**Basic Rules:**

1. Menu… smaller is better. No salads cut up fruit or vegetables, no food prepared at home.
2. Cook food thoroughly. Use a meat thermometer. Keep hotdogs and burgers at 41 degrees when cold and cook to 155 degrees or above when hot.
3. Rapidly reheat foods to 165 degrees. Slow cooking devices may activate bacteria and never reach killing temperatures.
4. All foods that require refrigeration must be cooled to 41 degrees F. as quickly as possible and held there until ready to use. To cool foods quickly, use the ice water bath (60% ice and 40% water), stirring the product frequently, or place their food in shallow pans no more than 4 inches in depth and refrigerate. Pans should not be stored one a top of the other and lids should be off or afar until the food is completely cooled. Check the temperature periodically to see if the food is cooling properly. DO NOT LEAVE FOOD OUT AT ALL!!
5. FREQUENT AND THOROUGH HANDWASHING IS REQUIRED.
6. Only healthy people should prepare and serve food. Anyone with any symptoms of disease (cramps, nausea, fever, vomiting, diarrhea, cough etc.) or who has open sores or infected cuts on the hands should not be allowed in the food concession area. Workers’ clothes should be clean, and they should not smoke in the concession area. Hair restraints are recommended.
7. Food handling: Avoid hand contact with raw food, ready-to-eat foods, and food contact surfaces. Use a utensil and/or glove.
8. Use disposable utensils for food service. Keep your hands away from food contact surfaces and never reuse disposable dishware. Ideally utensils should be washed in a four-step method: (1) Hot soapy water, (2) Rinsing in clean water, (3) Chemical or heat sanitizing, (4) Air drying.
9. Ice that is used to cool cans/bottles should not be used in cup beverages. And should be stored separately. Use scoop to dispense ice, never use hands.
10. Wiping cloths should be rinsed and stored in a bucket sanitizer. (1-gallon water and ½ tsp. chlorine bleach. Change the solution every 2 hours.
11. Insect control and waste. Keep foods covered to protect from insects. Store pesticides away from food. Place garbage and paper waste in a refuse container with a lid that fits tightly. Dispose of all water in the restrooms, do not pour outside. All water that is used should be potable from and approved source.
12. Keep food stored off the floor at least 6 inches. After your event is finished, clean the concession area and discard any unusable food. Do not save food for reheating.

**THE TOP SIX CAUSES FOR ILLNESS**

1. Inadequate cooling and cold holding.
2. Preparing food too far in advance of service.
3. Poor personal hygiene and infected personnel.
4. Inadequate reheating.
5. Inadequate hot holding.
6. Contaminated raw foods and ingredients.

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**Inspection of Equipment**

**Requirement 10:**

* This Little League requires regular inspection of playing equipment.
* Unsafe equipment should not be given in team equipment bags.
* Manager’s Coaches and Umpires are required to inspect equipment prior to each use.
* Bad equipment will be logged and will be removed and destroyed.

**Accident Reporting Procedure**

**Requirement 11:**

**What to Report:** An incident that causes a Payer, Manager, Coach or Umpire to receive medical treatment or first aid must be reported to The Safety Officer.

**When to Report:** All such incidents described above must be reported to The Safety Officer within 24 to 48 hours of the incident.

**The Safety Officer is** NAME: LEAGUE FILLS IN INFORMAION

Cell Number:

Home Number:  
 Email:

**How to Make a Report:** Reporting incidents can come in a variety of forms. Most typically they are telephone conversations. At a minimum, the following information is needed.

1. The name and address of the injured person.
2. The date, time, and location of the incident.
3. As detailed of a description of the incident as possible.
4. The preliminary estimation of the extent of the injury.
5. The name and phone number of the person making the report.
6. Names and phone number of any witnesses.

In your safety packet you will find the injury report forms. If your Safety Parent is there, he/she can assist you in getting the front of the form filled out. Then a call is to be made to The Safety Officer reporting the incident within 48 hours. Little League insurance is a supplemental insurance to the insured’s own insurance. There is a small deductible.

**How to Replace the Injury Report Forms:** The forms can be replaced by The Safety Officer or downloaded from [www.leagueleague.org](http://www.leagueleague.org) found under forms and publications.

**FIRST AID KITS**

**Requirement 12:**

Each team is provided with a league issued first aid kit. Each kit includes the following.

(10) Adhesive sterile bandage

(2) Extra-large adhesive sterile bandage

(2) Non-adherent pads 2 x 3

(2) Gauze pad 12-ply 3 x 3 sterile

(1) Adhesive tape

(2) Instant cold compress 4 x 4

(3) Triple antibiotic ointment

(3) Antiseptic towelette

1/8 oz. Burn Cream

(3) Sting relief wipes

(1) Tweezers

**Communicable Disease Procedures**

1. Bleeding must be stopped, the open wound covered, and the uniform changed if there is blood on it before the athlete may continue.
2. Routinely use gloves to prevent mucous membrane exposure when contact with blood or other body fluids is anticipated (Provided in the first aid kit).
3. Immediately wash hands and other skin surfaces if contaminated with blood.
4. Clan all blood contaminated surfaces and equipment.
5. Managers, Coaches, and Volunteers with open wounds should refrain from all direct contact until the condition is resolved.
6. Follow accepted guidelines in the immediate control of bleeding and disposal when handling bloody dressings, mouth guards and other articles containing body fluids.

**Enforcement of Little League Rules**

**Requirement 13:**

* All volunteers must have a volunteer application filled out and on file with the Little League. Our league will provide annual background checks.
* No laminated bat shall be used… (rule 1.10)
* The traditional batting donut is not permissible… (rule 1.10)
* A pitcher shall not wear any items on his/her hands, wrists or arms which may be distraction to the batter. White long sleeve shirts are not permitted… (rule 1.11)
* Pitcher shall not wear sweat bands on his/her wrists… (rule 1.15)
* Players must not wear jewelry… (rule 1.11)
* Catcher must wear a catcher’s mitt… (rule 1.12)
* All batters must wear protective batting helmets, all helmets must bear the NOCAE stamp, No painting, or stickers on helmets… (rule 1.16)
* All male players must wear athletic supporters. Male catchers must wear the metal, fiber, or plastic type protective cup.
* Catching helmet must have the dangling type throat protector and catcher’s helmet during infield/outfield practice, pitcher warm-up and games.
* Skull caps are not permitted… (rule 1.17)
* Each team is allowed three coaches in the dugout…
* Coaches are encouraged to discourage “horseplay”
* No on deck batters are allowed in the Majors and below… (rule 1.08)

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**Lightning Facts and Procedures**

**Consider the following facts:**

* The average lightning stroke is 6-8 miles long.
* The average thunderstorm is 6-10 miles wide and travels about 25 miles an hour.
* On the average, thunder can only be heard over 3-4 miles, depending on humidity, terrain, and other factors. This means that by the time you hear the thunder, you are already in the risk area for lighting strikes.

**Rule of Thumb:** The ultimate truth about lighting is that it is unpredictable and cannot be prevented. Therefore, a manager or coach who feels threatened should contact the head umpire and recommend stopping play and clearing the field. In our league the umpire makes the decision as to whether play is stopped. Once play is stopped, take the kids to safety until play resumes or game is called.

**Where to Go?** No place is safe from lightning threat, but some places are safer than others. Constructed buildings are usually the safest. Most people will find shelter in a fully enclosed metal vehicle with the windows rolled up. If you are stranded in an open area, put your feet together, crouch down and put your hands over your ears to prevent eardrum damage.

**Where not to go?** Avoid high places and open fields, isolated trees, unprotected gazebos, rain or picnic shelters, dugouts, flagpoles, light poles, bleachers, metal fences and water.

**First Aid for a Lightning Victim:**

* Call 911 immediately.
* Typically, the lightning victim has similar symptoms as that of someone having a heart attack. Consider: will moving cause anymore injury. If the victim is in a high-risk area, determine if movement is necessary. Lightning does strike twice in the same place. If you are not at risk, and moving is a viable option, you should move the victim.
* If the victim is not breathing, start mouth to mouth resuscitation. If it is decided to move the victim, give a few quick breaths prior to moving the victim.
* Determine if the victim has a pulse. If no pulse is detected, start cardiac compressions as well.

NOTE: CPR should only be administered by a person knowledgeable and trained in the technique.

*Remember: Safety is everyone’s job. Prevention is the key to reducing accidents to a minimum. Report all hazardous conditions to the Safety Officer or another Board Member immediately. Do not play on an unsafe field or with unsafe equipment. Check the teams’ equipment prior to each use.*

**Hydration**

***Managers are required to bring water to each practice and game****.****Players are encouraged to bring bottled water or sports drinks***.

**Tips to Prevent Heat Illness:**

* Know that once you are thirsty you are already dehydrated.
* Drink before you become thirsty.
* Drink plenty of liquids like water, or sports drinks every 15 minutes.
* Water seems to be the preferred beverage. Water has many critical functions in the body that are important for performance they include, carrying oxygen and nutrients to exercising muscles.
* Do not drink beverages with caffeine before practice or games. Caffeine can increase the rate of dehydration.
* Do not exercise vigorously during the hottest time of the day.
* Practice in the morning and during the latter part of the evening.
* Wear light color loose cloths.
* Use sunscreen to prevent sunburn.
* If you begin to feel faint or dizzy stop your activity and cool off by sitting in the shade, air-conditioned car or use a wet rag to cool you off.

**How is it treated?**Emergency medical treatment is necessary. If you think someone has heatstroke, call 911 or a doctor immediately. In the meantime, give first aid as follows:

* Move the person to a shady area.
* Cover the person with a wet sheet and keep the sheet wet for cooling from evaporation.
* Fan the person with paper or an electric fan (preferably not cold air).
* Sponge down the body, especially the head, with cool water.
* Continue giving first aid until the body feels cool to the touch.
* Text

  Description automatically generatedIf the person is conscious, let them sip water, fruit juice, or a soft drink.

**Submitting Player, Manager and Coach Data**

**Requirement 14:**

Player, Manager, and Coach information will be submitted through the Little League Data Center at [www.littleleague.org](http://www.littleleague.org) by April 1, 2023, or two weeks following the draft.

**Requirement 15:**We will answer the survey question**s** in the Little League Data Center.

**Concussions**

**YOUR LEAGUE LITTLE LEAGUE**

**CONCUSSION INFORMATION SHEET FOR PARENTS AND PLAYERS**

**WHAT IS A CONCUSSION?**

A concussion is a brain injury. Concussions are caused by a bump or blow to the head. Even a "ding", "getting your bell rung”, or what seems to be a mild bump or blow to the head can be serious. You can't see a concussion. Signs and symptoms of concussion can show up right after the injury or may not appear or be noticed until days or weeks after the injury. If your child reports any symptoms of concussion, or if you notice the signs listed below yourself, seek medical attention right away.

**WHAT ARE THE SIGNS AND SYMPTOMS OF A CONCUSSION?**

If your child has experienced a bump or blow to the head during a game or practice, look for any of the following signs and symptoms of a concussion. The individual may report symptoms, you observe signs**:**

* Appears dazed or stunned
* Forgets an instruction
* Moves clumsily
* Loses consciousness (even briefly)
* Nausea or vomiting
* Double or blurry vision
* Sensitivity to noise
* Concentration or memory problems
* Does not "feel right"
* Can't recall events prior to or after hit or fall
* Is confused about assignment or position
* Is unsure of game, score, or opponent
* Answers questions slowly
* Headache or "pressure" in head
* Balance problems or dizziness
* Sensitivity to light
* Feeling sluggish, hazy, foggy, or groggy
* Confusion
* Shows behavior or personality changes

**HOW CAN YOU HELP YOUR CHILD PREVENT A CONCUSSION?**

* Every sport is different, but there are steps your children can take to protect themselves from concussion.
* Ensure that they follow their Manager's rules for safety and the rules of the sport.
* Encourage them to practice good sportsmanship at all times. Make sure they wear the right protective equipment for their activity (such as batting helmets, catcher's gear such as shin guards, chest protector and helmet; and eye and mouth guards). Protective equipment should fit properly, be well maintained, be worn consistently and correctly.
* Learn the signs and symptoms of a concussion.

**WHAT SHOULD YOU DO IF YOU THINK YOUR CHILD HAS A CONCUSSION?**

* Seek medical attention right away. A health care professional will be able to decide how serious the concussion is and when it is safe for your child to return to sports.
* Keep your child out of play. Concussions take time to heal. Don't let your child return to play until a heath care professional says it's OK. Children who return to play too soon-while the brain is still healing- risk a greater chance of having a second concussion. Second or later concussions can be very serious. They can cause permanent damage, affecting your child for a lifetime.
* Tell your child's manager about any recent concussion. Managers should be informed if your child had a recent concussion in ANY sport. Your child's manager may not know about a concussion your child received in another sport or activity unless you tell him or her.

**WHAT IS THE PROCEDURE FOR A SUSPECTED CONCUSSION?**

• Any athlete who is suspected of sustaining a concussion or head injury in a practice or game shall be removed from the activity at that time and for the remainder of the day.

• Any athlete who has been removed from activity may not return to play or practice until the athlete is evaluated by a licensed health care provider trained in the evaluation and management of concussion and has received a written clearance to return to play from the health care provider.

**LET YOUR CHILD'S MANAGER KNOW RIGHT AWAY IF YOU SUSPECT YOUR CHILD HAS A CONCUSSION AND CONSULT YOUR PHYSICIAN!**

Adapted from the CDC. For more information you can go to: http://www.cdc.gov/ConcussionlnYouthSports

Athlete Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Athlete Name (print)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent or Legal Guardian Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent or Legal Guardian Name (print)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed, two-sided original to be retained by the league and a copy provided to the parent upon request.

**ATHLETE/PARENT/GUARDIAN SUDDEN CARDIAC ARREST WARNING SIGNS**

**Information Sheet – Acknowledgement of Receipt and Review**

**What is Sudden Cardiac Arrest (SCA)?**

Sudden Cardiac Arrest is when the heart stops beating, suddenly and unexpectedly. When this happens, blood stops flowing to the brain and other vital organs. SCA doesn’t just happen to adults; it takes the lives of young people, too. However, the causes of sudden cardiac arrest in youth and adults can be different. A youth athlete’s SCA will likely result from an inherited condition, while an adult’s SCA may be caused by either inherited or lifestyle issues. **SCA is not a heart attack.** A heart attack may cause SCA, but they are not the same. A heart attack is caused by a blockage that stops blood flow to the heart. SCA is a malfunction in the heart’s electrical system, causing the heart to suddenly stop beating.

**How common is Sudden Cardiac Arrest in the United States?**

SCA is the #1 cause of death for adults in this country. There are about 300,000 cardiac arrests outside hospitals each year. About 2,000 people under 25 die of SCA each year. Sudden cardiac arrest is the #1 cause of death for student athletes and the leading cause of death on school campuses.

**Are there warning signs?**

Although SCA happens unexpectedly, some people may experience symptoms, such as:

* Fainting or seizures during exercise Unexplained shortness of breath
* Dizziness Extreme fatigue
* Chest pains Racing heart

These symptoms can be unclear in athletes, since people often confuse these warning signs with physical exhaustion. SCA can be prevented if the underlying causes can be diagnosed and treated.

**What are the risks of practicing or playing after experiencing these symptoms?**

There are risks associated with continuing to practice or play after experiencing these symptoms. When the heart stops, so does the blood that flows to the brain and other vital organs. Death or permanent brain damage can occur in just a few minutes. Most people who experience SCA die from it.

California AB 379, signed into law in 2019, is intended to keep youth athletes safe while practicing or playing.

* All athletes and their parent or guardians must read and sign this form. It must be returned to the league before participation in any athletic activity. A new form must be signed and returned each year.
* The immediate removal of any youth athlete who passes out or faints while participating in an athletic activity, or who exhibits any of the following symptoms;

Fainting or seizures during exercise Unexplained shortness of breath

Dizziness Extreme fatigue

Chest pains Racing heart

* Establish a policy that a youth athlete who has been removed from play shall not return to the practice or competition during which the youth athlete experienced symptoms consistent with sudden cardiac arrest.
* Before returning to practice or play in an athletic activity, the athlete must be evaluated by a California licensed health care provider. Clearance to full or graduated return to practice or play must be in writing.

*I have reviewed and understand the symptoms and warning signs of Sudden Cardiac Arrest.*

Page 1 of 2, signatures required on second page

**What are the risks of practicing or playing after experiencing symptoms of SCA?**

There are risks associated with continuing to practice or play after experiencing SCA symptoms. When the heart stops, so does the blood that flows to the brain and other vital organs. Death or permanent brain damage can occur in just a few minutes. Most people who experience SCA die from it.

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*I have reviewed and understand the symptoms and warning signs of Sudden Cardiac Arrest.*

/ /

Signature of Athlete Print name of Athlete Date

/ /

Signature of Parent/Guardian Print name of Parent/Guardian Date

Signed, two-sided original to be retained by the league and a copy provided to the parent upon request.

**Safe Sports Act**

* “Protecting Young Victims from Sexual Abuse and SafeSport Authorization Act of 2017” became federal law in 2018
* The goal of SafeSport is to protect children from abusive situations by engaging more people in the reporting and education processes
* A volunteer now can be held legally responsible if they have firsthand knowledge and fail to report any type of Child Abuse to the correct parties
* SafeSport covers all types of Child Abuse both physical and psychological
* SafeSport prompted USA Baseball to create Pure Baseball

**USA Baseball Pure Baseball Initiative**

* Little League International and all local little league programs must adhere to the following requirements from the SafeSport Act:
* Reporting of Abuse involving a minor to the proper authorities
* All volunteers of a local league are now mandated reporters and could face criminal charges if the league chooses to ignore, or not report to the proper authorities, any witnessed act of child abuse, including sexual abuse, within 24 hours.
* Local leagues must be aware of the proper procedures to report any type of abuse in their state. Please reference [www.LittleLeague.org/ChildAbuse](http://www.LittleLeague.org/ChildAbuse)
* Leagues must adopt a policy that prohibits retaliation for “good faith” reports of child abuse.
* Leagues must adopt a policy that limits one-one-one contact with minors.
* Leagues are highly encouraged to complete the Abuse Awareness training provided by USA Baseball and/or SafeSport.

<https://www.littleleague.org/player-safety/child-protection-program/safesport-resources-parents/>

<https://www.usabdevelops.com/ItemDetail?iProductCode=OCAAA&Category=ONLINE&WebsiteKey=f50aacb2-a59e-4e43-8f67-29f48a308a9e>

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Accident Notification Form Page 1 **(Parent/Guardian Statement)**

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Accident Notification Form Page 2 **(League Use Only)**

**D-33 Parent Code of Conduct**

The essential elements of character building and ethics in sports are embodied in the concept of sportsmanship and six core principles: trustworthiness, respect, responsibility, fairness, caring, and good citizenship. The highest potential of sports is achieved when competition reflects these "six pillars of character."

I therefore agree:  
1. I will not force my child to participate in sports.  
2. I will remember that children participate to have fun and that the game is for youth, not adults.  
3. I will inform the coach of any physical disability or ailment that may affect the safety of my child or the safety of others.   
4. I will learn the rules of the game and the policies of the league.  
5. I (and my guests) will be a positive role model for my child and encourage sportsmanship by showing respect and courtesy, and by demonstrating positive support for all players, coaches, officials and spectators at every game, practice or other sporting event.   
6. I (and my guests) will not engage in any kind of unsportsmanlike conduct with any official, coach, player, or parent such as booing and taunting; refusing to shake hands; or using profane language or gestures.   
7. I will not encourage any behaviors or practices that would endanger the health and wellbeing of the athletes.  
8. I will teach my child to play by the rules and to resolve conflicts without resorting to hostility or violence.  
9. I will demand that my child treat other players, coaches, officials and spectators with respect regardless of race, creed, color, sex or ability.  
10. I will teach my child that doing one's best is more important than winning, so that my child will never feel defeated by the outcome of a game or his/her performance.   
11. I will praise my child for competing fairly and trying hard, and make my child feel like a winner every time.   
12. I will never ridicule or yell at my child or other participant for making a mistake or losing a competition.   
13. I will emphasize skill development and practices and how they benefit my child over winning. I will also deemphasize games and competition in the lower age groups.   
14. I will promote the emotional and physical well-being of the athletes ahead of any personal desire I may have for my child to win.   
15. I will respect the officials and their authority during games and will never question, discuss, or confront coaches at the game field, and will take time to speak with coaches at an agreed upon time and place.   
16. I will demand a sports environment for my child that is free from drugs, tobacco, vaping products and alcohol and I will refrain from their use at all sports events.  
17. I will refrain from coaching my child or other players during games and practices, unless I am one of the official coaches of the team.

I also agree that if I fail to abide by the aforementioned rules and guidelines, I will be subject to disciplinary action that could include, but is not limited to the following:

* + Verbal warning by league official, manager/coach, and/or board member of league.
  + Written warning
  + Parental game suspension with written documentation of incident kept on file by league involved
  + Parental season suspension

**Parent/Guardian Signature** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Parent/Guardian Signature** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_